



**Project  
Management  
Institute®  
Nova Scotia**

## **PMI Nova Scotia 2024 AGM & Speed Networking Event**

### **Meeting of Minutes | May 9, 2024**

**Location:** RA Park Officers Mess, 1575 Queen Street, Halifax, NS.

**Scribe:** Oye Oyelade

#### **Attendance**

1.

2.	Mcgrath Alexander	14.	Reid Jessica
3.	Meng Feicheng	15.	Saiyed Adil
4.	Merbai Meriem	16.	Salako Sulaimon
5.	Nwachukwu Ogechukwu	17.	Sen Pallavi
6.	Nwokoro Chisom	18.	Sulaimanov Max-Nursultan
7.	Nwokoro Uzo	19.	Tat H. Maryam
8.	Odeniyi Akintunde	20.	Tse Cathy
9.	Oladipupo Rasheed	21.	Uneanya Sheila
10.	Olaniyi Yemi	22.	Wilkie Suzanne
11.	Onyekwere M. Chisom	23.	Williams Paul
12.	Perrie T. Chi	24.	Xu Vicky
13.	Rahman Mahbubur	25.	Yanez Daniel A.

#### **Call to Order - Jeffrey Bonus, President**

- The Meeting was called to order at 6:30 pm with welcome remarks from Jeffrey Bonus.
- The president took all attendees through the chapter's vision and mission statements.
- It was noted that the quorum was verified (more than 25 people in attendance)
- The President introduced the 2024-2025 Board members present, by name and position. Also acknowledged the Board members that were absent
- Jeffrey thanked Stefanie and Nnena for putting together the day's event.
- Jeffrey appreciated all the volunteers. He also used the opportunity to inform everyone about the special day dedicated to honoring volunteers. He seized the moment to recognize new members in 2023, with those presently in attendance appreciated by their "show of hands". Members were also celebrated for achieving PMP certification in the year under review. Elections coming up in the fall for these positions:
  - o Treasurer
  - o VP Operations
  - o VP Programs
  - o VP of Communications & Events
  - o Dir Technology
  - o Dir Administration
  - o Dir Sponsorship
  - o Dir Events

#### **Review of 2023 AGM Minutes – Tanya Dent, Vice President (Operations)**

- At the 2024 AGM, soft copies of MoM of 2023 AGM, 2023 financial statement, and 2023 financial summary presentation were made available to members in attendance.
- Attendees were encouraged to ask questions and seek clarifications. The president addressed inquiries effectively, ensuring the satisfaction of all participants.

The motion ***'Be it resolved that the minutes from the 2023 AGM of the PMI Nova Scotia Chapter hereby be accepted as presented'*** was made by Tanya Dent. This was accepted by Patrick Oster and seconded by Jeffrey Bonus. This motion was approved by all members in attendance.

#### **Chapter Finances – Richard Harrison, Treasurer**

- Members in attendance were informed that the 2023 financial statement is available on the Chapter's website. Soft copy was also displayed (financial statement and summary). Refer to these documents for details of the chapter's 2023 financial performance.
- The treasurer adeptly addressed inquiries and provided insightful responses regarding the financials.
- The statements were prepared by Lyle Tilley Davidson Chartered Professional Accounts. The report noted that "nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of Project Management Institute, Nova Scotia Chapter as at December 31, 2023, and the results of its operations and its cash flows for the year then ended in accordance with ASNPO."

#### **Appointment of Auditing Firm**

Treasurer Richard Harrison proposed a motion that ***'Be it resolved that the accounting firm Lyle Tilley Davidson Chartered Professional Accountants be re-appointed as the Chapter's auditor for the upcoming fiscal year'***. The motion was accepted by Stefanie De Young and seconded by Lisa DeWolfe. This motion was approved by all members in attendance.

#### **Chapter Highlights – Jeffrey Bonus, President**

##### **Highlights and President's Annual Message**

- Introduction of highlighted Annual Report 2023
- Upcoming 25<sup>th</sup> Anniversary of PMI Nova Scotia Chapter
- Ongoing mentorship program, where a record 30 Protégés were matched with experienced Project Managers
- Annual General Meeting date has been moved from Q4 to Q2 going forward
- The current Board held a strategic planning session in January 2023, where there were deliberations around the Chapter's annual planning, on strategy, new vision, and mission statement
- **New Vision Statement**
  - To be a vibrant chapter that continues to be the project management hub for industries and communities in Nova Scotia and the benchmark for other PMI Chapters
- **New Mission Statement**
  - Empowering individuals to fulfill their potential by promoting Project Management practices as a collaborative chapter

#### **PMINS Scholarship – Vanessa Greer, Immediate Past President**

- Our Chapter has set up an annual PMINS Scholarship at the Nova Scotia Community College (NSCC). Upon receipt of the funding, NSCC will allocate \$2,500.00 to immediately fund an award for the 2023-24

academic year. The remaining funds (\$88,566.96) will be invested in the endowment and will generate the capital to fund the award from there forward, beginning in the 2024-25 academic year

#### **Background**

- In the mid 2000's, PMI Nova Scotia made a choice to endow a scholarship through PMI Educational Foundation, with an initial sum of \$50,000
- However, as part of the PMI Educational Foundation's realignment, PMI global returned all endowment funds to Chapters with the stipulation that the returned funds be reinvested in another scholarship. Hence, the sum of \$91,066.96 was returned to our Chapter and an Endowment Committee was formed to determine next steps and advise
- Eleven (11) NS post-secondary institutions were considered and appraised to receive this endowment
- In the end, the Nova Scotia Community College (NSCC) was chosen based on the recommendation of the Endowment Committee. NSCC has the widest geographic reach in the province, being able to ensure access to a larger portion of our membership, including those students outside of the HRM. In addition, NSCC provided the most flexibility in how to structure the application from a criteria perspective and had the most programs for which the scholarship could be awarded

#### **Professional Development and Exam Prep Course/ATP – Mahbubur Rahman, Vice President (Programs)**

- Our Chapter has an ongoing partnership with the PMI Montreal Chapter to offer virtual training and preparatory courses for PMINS members willing to register for the PMP Exam. The PMI Montreal Chapter is a PMI Premier Authorized Training Partner (ATP)
- The Chapter is open to collaboration with any ATP certified member for the purpose of administering PMP training and preparatory coaching here in Nova Scotia
- The first cohort of mentorship program kicked-off March 2023 and it's going well

#### **Other Business - Tanya Dent, Vice President (Operations)**

- Tanya shared a volunteer opportunity for an Executive Assistant role in the Chapter
- A comment was made if the Chapter is looking at organizing events specifically targeted at newcomers, to assist them in their PM career and integrating into the Canadian system
- Stefanie DeYoung responded that the Chapter is welcoming to all folks in the PM profession, and that there are existing members that are capable and willing to share their experience when needed. She concluded by saying that the Chapter is open to new ideas and suggestions concerning newcomers

#### **Adjournment**

Jeffrey Bonus adjourned the meeting at 8:05 pm seconded by Tanya Dent.