

Annual Report 2021



Project
Management
Institute®
Nova Scotia

PMI Nova Scotia Chapter

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Chapter Highlights for 2021 – Vanessa Greer, President**Highlights And President's Annual Message**

It is my great pleasure to present the 2021 Annual Report on behalf of PMI Nova Scotia Chapter Board of Directors to our valued members.

I don't think we ever expected that 2021 would be a full year of Covid-19 restrictions, regulations, and "the new normal". With masks and over-sanitized hands our board of directors, volunteers, and all of whom have given their time freely throughout the year have continued to amaze me.

For the safety of all involved, our board meetings, portfolio meetings and events were fully moved to virtual this year. Safety continues to be our utmost priority and will continue to be our priority as we look towards planning 2022.

Our move to virtual events has been successful. Based on the responses from our membership on our annual survey, the virtual option will continue to be offered even when we can go back to in-person events.

2021 marked the end of our past successful study group model as PMI Global moved away from chapter study groups and fully launched the Authorized Training Partner (ATP) program. This past Summer and Fall was spent setting up our chapter's first ATP partnership with the PMI Toronto Chapter. I want to thank all who dedicated time and effort to get this new ATP offering launched. Much more to come in this space.

A lot of work has been put into a full website upgrade and we will see this new and improved website experience launched in Q4. I encourage everyone to go to www.pmins.ca and view the new website.

I wish to thank our hardworking Board of Directors, volunteers, our Executive Team, and all our Chapter members.

Programs

The Programs team plans and executes PMINS programs and events with the very generous support of our Operations Team. Within this portfolio are professional development CAPM/PMP exam study groups, the annual mentoring program that matches proteges with more experienced mentors and our various events including socials, half-day professional events, lunch and learns, breakfast and dinner meetings. Continuing on from last year, most of these programs have had to be run virtually with the exclusion of our December social which we hope will provide great networking opportunities for you. Also included in this portfolio is our Innovation and Partnership team, under the leadership of **Kostia Zaharov**, who has been responsible for the great relationship we have with various partners in Nova Scotia including CANS, Engineers Nova Scotia etc.

This past year, like everyone has had to do, as a chapter we had to learn, relearn and adapt to the multiplicity of changes that impacted us through the pandemic and the PMI world. As a result, for our PMP exam prep classes, we have partnered with PMI Toronto, a PMI authorized training provider to continue to deliver this service. We chose PMI Toronto for the value that it offers our members including early bird discounts and multiple classes within a period, presenting candidates with enhanced flexibility for planning their study. In addition, we are able to offer Disciplined Agile certification prep through this partnership.

As part of the change, we onboarded several new volunteers. We welcomed **Mahbubur Rahman** as our Director, Professional Development and **Tanya Dent** as our Director, Events. We onboarded **Jordan Dorey** and **Pallavi Sen** in the professional development team and **Davielle Mitchell** to the events team. **Kirk MacDonald** and **Patricia Dauphinee** continued in their coordinator roles in the mentoring and professional development groups respectively. We are truly grateful for the hard work and commitment demonstrated by all through numerous planning meetings and activities.

I would also like to appreciate the unwavering support of our volunteer team of mentors and study group facilitators who have given their time to make our programs successful at every opportunity. Thank you so much.

Most of all, our appreciation goes to you, our professional colleagues and members of the chapter for your continued encouragement and assistance. We look forward to furthering our partnership with you through providing even more beneficial professional development networking opportunities and learning events.

Events

The Events Committee delivered a wide variety of virtual events:

- April 22 - Educational Event - PMP Certification: The Future of Project Management.
- May 19 - Educational Event - Scaled Agile in Practice
- June 1 - ½ day event - Team Building with Tyler Hayden
- June 15 - Educational Event - Portfolio and project maturity assessments - when is the right time
- September 29 - Educational Event - Building a PMO
- October 13 - Educational Event - Resume & Career Building Skills

We have 6 volunteers with the events teams. Four of our volunteers manage the events and two manage the backend on setting up events, emailing participants etc.

Professional Development

- PMI NS explored four different possible ATP partners to have a pilot partnership for the year of 2021.
- PMI NS has partnered with PMI Toronto to deliver PMP training Courses. The first Course started on October 23 and there are 4 participants from PMI NS. The second course started on November 6th.
- The Mentorship Program Started in June 2021 and will run until December 2021. We paired 7 proteges with 7 Mentors to enhance effectiveness. A mentorship kick off event held on June 24.
- Professional Development team is working on future professional development events like Ask a PMP, Event with Fusion Halifax and Featuring our members with PMP designation
- The Professional Development team is grateful to our active volunteers, without their dedication we would not be able to operate in this challenging year.

Operations

This past year we moved some activities around in the calendar to adjust to a more conducive calendar year. The chapter activities take place between September to June, so we realigned the Membership Survey to May/June instead of November/December timeframe. We also decided to move the Volunteer Appreciation Night from May/June instead of November/December. This change will take affect next year. The Operations team welcomed some new Board Members this past year. Richard Harrison joined our team as our Director of Membership and Volunteers and Angus Swantee as our Director of Technology.

Marketing & Communications

The Marketing & Communications team continued to maintain communication cycles during another year of the pandemic. The team started using a new tool called Canva to help enable us to become more creative in our social media content. One member of our team took a PMI Board member position while another member resigned their position after 2 years of dedicated volunteering. At present we have one volunteer team member, in addition to the Director, and are actively recruiting for a Digital Content Creator. We have been and are very fortunate to have such a skilled and dedicated group of volunteers to support the Communication needs of PMINS. Our goal is to end off 2021 with new talent on the team and be well positioned to support the needs of the chapter as we slowly exit the pandemic and re-establish and re-define normalized operations.

Technology

The Technology portfolio is in the midst of a migration to a modern, updated website. The year consisted of completing an evaluation of hosting providers, along with supporting the various portfolios with their technology needs.

Membership & Volunteers

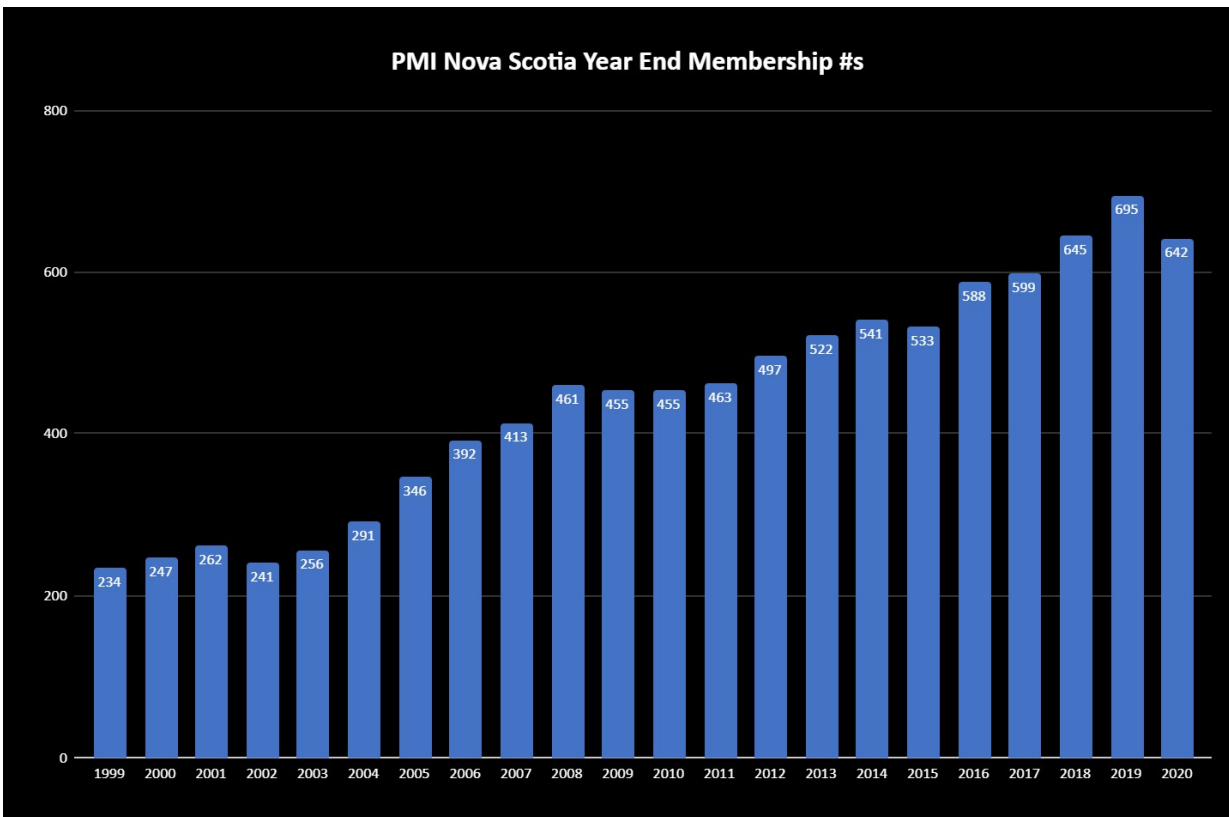
- Membership as of October 2021 is 643.
- Membership survey was conducted in May 2021 and will inform planning for 2022 and beyond.
- PMI NS currently has a roster of ~75 volunteers (including the board). Continuing Pandemic restrictions mean that a smaller proportion than usual are active

Membership By-the-Numbers

Year-ending December 31st 2020:

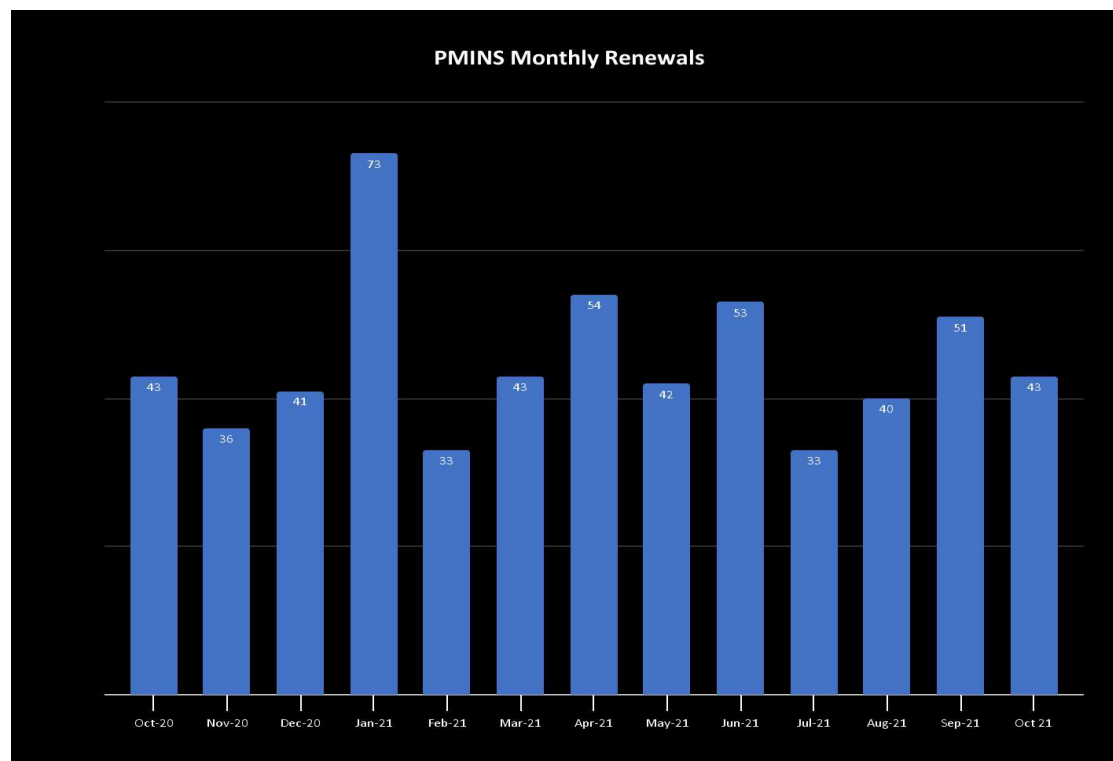
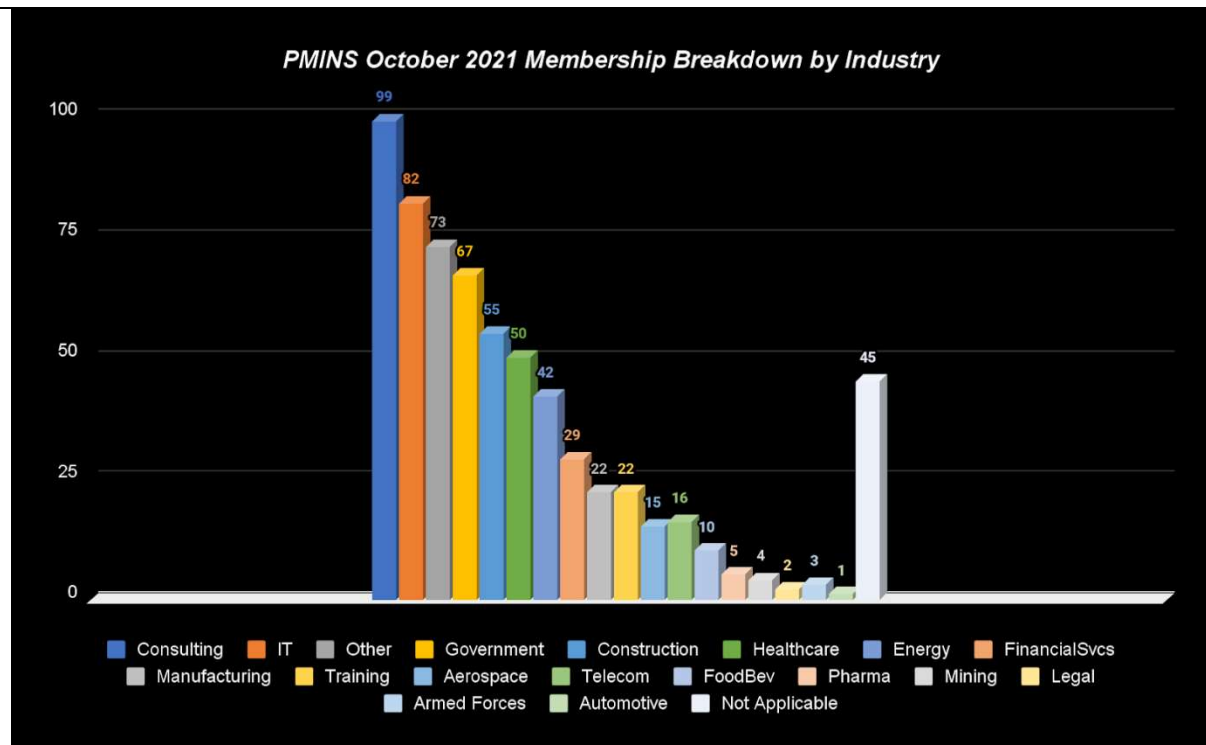
- Membership: **642**
 - Individual 622
 - Student 15
 - Retiree 5

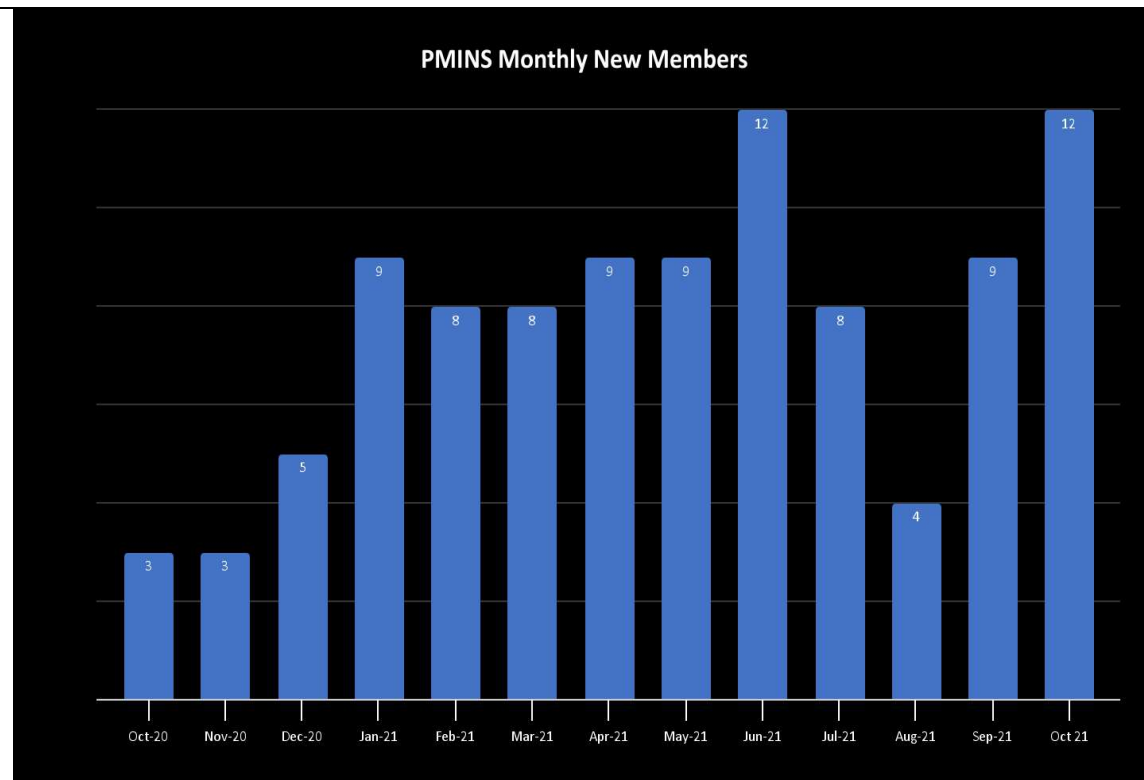
- Membership growth 2019 to 2020: **-7.6%**



Current Membership 2021 – month ending October 2021

- Membership: **643**





Credential Holders as of November 10th, 2021

Credential	Count
PMP	448
CAPM	27
PMI-ACP	16
PMI-PBA	6
PMI-RMP	7
DASM	2
DASSM	2
AH-MC	2
PMI-SP	1
PgMP	1

Total	508
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2021 Volunteers

- Board Members: 12 (excludes Board Secretary position)
- Events: 6
- Communications and Marketing: 2
- Professional Development:
 - Mentors: 7 (2 Board members also serve as Mentors)
 - Study Group Facilitators: 10 (2 Board members also serve as facilitators)
- Total Volunteers: 37**

PMINS Organization Chart 2021

