
Project Manager, Aerospace

Halifax, NS

Bluedrop Training & Simulation Inc. (BTSI) focuses on design and development of eLearning, simulation, and integrated training solutions for our clients. As the Project Manager, you have a passion for managing and exceeding client expectations at every turn, while ensuring a team of designers and developers meets all cost, schedule, scope, and quality requirements. This position will be reporting directly to the Program Manager, Aerospace.

Responsibilities:

- Primary point of communication with client project authority:
 - Overall client escalation points if there are client concerns
 - Keeping client informed of project status
 - Negotiating changes and change orders when necessary
 - Overall quality control of client deliverables
- Participating in level of effort and cost estimating to support new opportunity development and closure.
- Reviewing, understanding, and managing contracts.
- Preparing project plans that will deliver contract requirements.
- Working collaboratively with resource managers to ensure required resources are identified to execute project plans
- Providing updates regularly, including written status reports, noting that any deviations from the project plan must be explained; including estimate cost to complete and earned value variances, schedule variances and accomplishments to date, and issue and risks.
- Monitoring project progress and reviewing status provided by project team members.
- Using formal methodology, procedural knowledge, and budget management experience to ensure projects are completed on time and within budget.
- Coordinating, planning, and scheduling production resources, and deliverables with broader PMO resource allocation and planning.
- Planning and tracking effort of the project team and supporting BTSI's processes for invoice generation
- Other related duties as assigned by the Company.

Qualifications:

- Minimum 5 years' experience
- Must be able to Government of Canada NATO Secret security clearance.
- Experience with military projects/contracts an asset.
- Experience with courseware and/or technical publications development projects an asset.
- Excellent interpersonal and organizational skills including:
 - Ability to influence others to a desired outcome through building persuasive arguments based on logic and facts, coupled with the ability to anticipate, and respond to the needs and concerns of others.
 - Ability to adapt to, and work effectively within, a variety of situations, and with various individuals or groups.
- Exceptional organizational skills with an ability to handle multiple initiatives, and deadlines while keeping up with a fast-paced environment.
- Strong presentation, facilitation, consulting, and relationship building skills.
- Superior consultative skills with the ability to anticipate and interpret client needs and provide optimal solutions.
- Must be able to work in a team environment.
- Excellent listening and communication skills.
- PMP certification an asset.
- Strong computer skills (Word, PowerPoint, Excel, Microsoft Project).

This is an excellent opportunity for ambitious, career-oriented individuals who wish to be part of a large, dynamic and highly successful organization. We offer competitive compensation, bonus opportunities and benefits as well as exceptional career growth potential. While we thank all candidates for their interest, only those candidates to be interviewed will be contacted.

Bluedrop Training & Simulation Inc. is an equal opportunity employer. We just hire the best....