

Program Manager

Location:

Bedford, Nova Scotia, CA, B4B 1G9

<https://careers.leonardodrs.com/job/Bedford-Program-Manager-Nova-B4B-1G9/1435892500/>

DRS Pivotal Power, Inc. is located in Bedford, Nova Scotia. DRS Pivotal Power is a leader in the design, development and manufacture of high reliability power conversion equipment for mission critical applications supporting all branches of the military in Canada, the US and many countries abroad. All products are designed and manufactured in house by our growing team of over 150 employees. DRS Pivotal Power is part of the Leonardo DRS Naval Electronics group and has currently over 30,000 fielded units boasting a field reliability of over 99%.

Job Summary

Reporting to the Senior Director - Line of Business Lead, the Program Manager is responsible to coordinate and monitor the design, development and testing of switch-mode power conversion equipment. This role will manage a wide variety of projects and electrical design activities of varying scope and scale, including schedule development and maintenance, generation of EAC, ETC and other program metrics, milestone creation and tracking, and subcontract documentation deliverable management. This role is based out of our office in Bedford, NS.

As Program Manager, your main responsibilities will include:

- Manage the delivery of complex manufacturing projects;
- Lead meetings and the Integrated Product Team from kick-off to project close;
- Interface, communicate and coordinate with internal and external customers on matters pertaining to new/existing contracts and bid and proposal activities;
- Allocate and control budgets for labour, material, travel and purchased services;
- Formally identify, assess, monitor and mitigate risk throughout the program life cycle;
- Develop and implement corrective action plans when deviations from budgets and/or schedules are evident;
- Perform variance analyses of schedule and cost on a formal and informal basis and present them to senior management;
- Serve as the primary interface with the customer on all matters involving contract execution;
- Represent management at program reviews, meetings, seminars, etc.;
- Ensure a timely close out of completed projects and that all obligations are satisfied and project documentation is properly recorded;
- Understand and develop earned value and other program indicators used in cost and schedule forecasts.

What you require to be successful in the role:

- Possession of a Bachelor's degree in Engineering or Business from a recognized post-secondary institution or equivalent experience;
- Certification in project management;

- A minimum of three (3) years experience in project management;
- Successful track record in managing defence manufacturing programs as a prime or subcontractor to a domestic or foreign civil and/or military organization;
- Experience with metrics for assessing and reporting program progress, productivity and variance analysis;
- Experience in finance, contracting, export regulations, engineering, logistics, manufacturing and supply chain management is considered an asset;
- Demonstrated success in managing manpower, planning project reviews scheduling and budget control;
- Hands on working knowledge of Microsoft Project and processes to drive program key indicators as well as MS Office 365;
- Solid leadership and management skills, particularly influence management and conflict resolution; and
- Superior problem-solving, critical thinking, negotiation, presentation, interpersonal, and communication skills are required

Benefits of working with DRS Canada:

- A motivating team-based environment where your achievements matter
- An opportunity to work on industry leading edge technology
- Flexible work hours and a compressed work week to promote a healthy work/life balance
- Hybrid work environment (3 days in office)
- Industry leading wellness program including:
 - Health, dental, and vision coverage available on first day of hire at no cost to the employee with access to virtual healthcare
 - Access to Employee and Family Assistance Program
- Competitive compensation including:
 - Reimbursement for professional development initiatives and memberships plus access to free online learning resources
 - Registered Retirement Savings Plan with matching company contributions with access to complimentary financial planning
 - Employee Stock Purchase Plan
 - Maternity and Parental leave top-up
 - Vacation, personal days, sick leave, and additional company paid days off
 - Compressed work week with 9/80 schedule

About DRS Pivotal Power

DRS Pivotal Power Inc., a subsidiary of Leonardo DRS, is a leader in the development and manufacture of high reliability power conversion equipment for mission critical military applications. DRS Pivotal Power is part of the Naval Electronics Canada Group.

All applicants must fulfill requirements for Canadian security clearance.

Applicants requiring a disability related accommodation to participate in the recruitment process are to advise Human Resources. DRS Pivotal Power Inc. is an equal opportunity employer.

Applicants may apply to this position online at www.leonardodrs.com/careers.